



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt.College Arjunda, Balod
• Name of the Head of the institution	Rajneesh Kant Tiwari
• Designation	In-Charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9039607788
• Mobile no	9827188408
• Registered e-mail	govtcollege.arjunda1988@gmail.com
• Alternate e-mail	samir231973@gmail.com
• Address	Matiya Road
• City/Town	Arjunda,
• State/UT	Chattisgarh
• Pin Code	491225
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Hemchand Yadav Vishwavidyalaya, Durg				
• Name of the IQAC Coordinator	Dr. Samir Dashputre				
• Phone No.	09407991656				
• Alternate phone No.	samir231973@gmail.com				
• Mobile	09407991656				
• IQAC e-mail address	samir231973@gmail.com				
• Alternate Email address	samir231973@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gcarjunda.com/Content/94_80_AQAR%202019-20.pdf.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	57.50	2004	03/05/2004	03/05/2009
Cycle 2	B	2.01	2015	11/05/2015	11/05/2020
6.Date of Establishment of IQAC			13/11/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
? The Time- table committee prepared an Academic Calendar for the session 2020-21	
? The college website is regularly updated as per the need of the institution.	
? IQAC motivated faculty members to publish research papers in peer reviewed journals and apply for major and minor research projects.	
? Online webinar to be conduct by the Department of Sociology and commerce.	
? The preparation of AQAR, IIAQ and SSR of the college for 3rd cycle.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Induction programs for newly admitted students	Induction programmes for newly admitted students for academic session 2020-21 was organized along with complete participation of teaching and non-teaching staff via online mode.
Feedback of stakeholders	Collection and Analysis of the feedback from students and parents was done during the academic session 2020-21 and analysed by committee Via online mode
Academic performance	The analysis of academic results of academic session 2019-20 was done and possible reforms were discussed by the IQAC, Principal and other senior staff members.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	07/02/2022

Extended Profile

1. Programme

1.1 231

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1472

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1035

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 461

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 22

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 45

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	231
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1472
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	461
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	22
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	45
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	104.21
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	35
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Arjunda, Dist. Balod (C.G) is affiliated to Hemchand Yadav University, Durg and it follows the curriculum prescribed by the University. To ensure its effective implementation, the following measure have been taken by the institution:

- The annual academic calendar is prepared in advance and is in concurrence with the Office of the Commissioner, Directorate of Higher Education, Govt. of Chhattisgarh. It is uploaded on the college website and is displayed on the students' notice board.
- At the very beginning of the academic session, in the first meeting of the Staff Council, the subjects like the academic calendar, time table etc. are discussed at length for the execution. The time limit is set for every academic and other activities.
- To facilitate the students to equip themselves with better

understanding of the subjects they study, the college has well established central Library.

- To impart education to the students, the faculty members use blended learning methodology that includes traditional methods and ICT.
- For the assessment of the students, the college (as per the guidelines of the university) conducted a model examination in the month of January. The weightage of the marks obtained in that test examination was taken into consideration for the final assessment examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gcarjunda.com/Content/306_428_All%201.1.1..pdf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic year begins in July every year and the session ends in June. At the beginning of the session admission process of UG & PG classes starts by advertisement through proper channels, merit list according to the marks is prepared and displayed on the college Website & Notice Board. The admission process is very transparent and strictly follows State Govt. reservation policy for SC/ST/OBC students. Class wise time table is prepared and displayed on the notice board. The synopsis is prepared for UG/PG classes at the beginning of the session. UG part I and PG 1st semester classes start from July. Annual Exam is held in March April for UG classes and exams for P.G. courses are held in June and December as per the university rules. Guest lectureers are appointed against the vacant posts so that the students do not have to bear the loss. Induction programme for the new comers to make them aware of the the main curriculum, extra curricular and co-curricular activities are organized by different departments. Internal assessments tests are conducted for PG classes before the semester exam every year and marks obtained in those tests are taken into consideration in the final examination. Half-yearly exams for UG classes are conducted in January every year and 10% marks obtained in those tests are added to the marks of Annual exams. Extracurricular activities are conducted to help the

students to gain knowledge in different aspects. Annual function and Annual prize distribution are organized every year in which students participate and exhibit their talent.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gcarjunda.com/Content/303_428_Acadamic%20calendaer%20time%20table%202020-21.pdf.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: The course below which address Gender issue by providing the skill-set necessary for life -long learning and provide the opportunities for the student to explore subjects or areas of interest, It teaches equality in gender and also about action against bias. The course covers a large area of women related issue like women empowerment, policies, gender development and

violence against women.

It is Undergraduate and postgraduate subject which is offered with sociology and Economics. It consist of papers, namely.

- M.A.-III Semester (Economics) - Paper -I : Economics of Growth (Unit-I, Gender Development)
- M.A.-III Semester (Economics) - Paper -V: Demography (Unit-V , Women Empowerment)
- M.A.-III Semester (Sociology)- Paper- XII : Social Movement of India (Unit-II, Basic of Social movement ,women)
- M.A.- II Semester (Sociology)- Paper -VIII: Sociology of Development (Unit- V, Gender Discrimination)
- B.A.- II (Sociology) Paper -I: Society in India (Unit -II , Women and Minorities)

Environment and Sustainability: The following course addresses Environment and Sustainability. It appreciates the ethical, cross-culture, historical context of environmental issue and the links between human and natural systems. This enables the students to learn about the eco- system and other environmental factors. They also learn how to protect environment and made aware of global warming and other related issues.

- B.Sc., B.A, B.Com.,-I : Environmental studies (All Units)

Human Values and Rights: Creating awareness about Human Rights is continuously demonstrated on the campus. Values are something which are desirable and worth of regard for their own sake. Human values are which help us to live in synchronization with the world. The following course describes the Human values. Besides value education. Human Rights is offered as fundamental course to the first year students of all the UG courses as per the university norm. During the national festivals like Independence Day, Republic day and Gandhi jayanti are celebrate, and students is also participated and sharing their views. They deliver inspiring speeches to the students highlighting the importance of Human Rights.

- M.A.-IV Semester (Economics) -Paper -IV: Economics of social Sector (Unit-IV, Economics of Education)
- M.A.-II Semester (Economics) - Paper -I : Micro Economics - II (Unit- V, welfare Economics)
- B.A.-III (Political Science)- Paper-I : International Politics (Unit-V, Human Values)
- M.Com.- II Semester- Paper-X : Business Laws (Unit-II ,

Metp 1969)

- B.Com. - I Paper-II: Business Regulator Frame work (Unit-V, Human Values)

Professional Ethics: The course mention below describes professionally accepted standards of personal, business behavior, values and guiding. Codes of professional ethics are often established by professional organizations to guide members in performing their job function according to sound and consistent ethical principles. Professional ethical is taught to the students of M.Com.- I/II Semester to aware about the companies Act and legal environment for security markets etc.

- M.Com.- II Semester- Paper-X: Business Laws (Unit-IV, Fema Act 1999)
- M.Com.- I Semester- Paper- V: Corporate Legal Framework (Unit-VI, Companies Act 1956, SESI Act 1992)

This is a compulsory course offered to graduation First Year students as per the university norms. It consists of 50 marks and includes the following topic in its curricula.

- M.A.-III Semester(Economics)- Paper IV Environmental (All units)
- B.A.-III (Geography) Paper-I Resource and Environment (Unit IV & V, environment)
- B.A.-III (Political Science) Paper-I International Politics (Unit -V Environment)
- B.Sc.-III (Zoology) Paper-I Ecology, Environment Biology, Toxicology (Unit -III Ecology& Environment Biology)

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

110

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

110

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gcarjunda.com/Content/319_429_student%20feedback%20from.pdf.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1472

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1446

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College is indeed a student centric teaching institution because the college designs activities teaching strategies and evaluation methods focusing on students as the integral & part of

the teaching learning process. The major student-centric methods employed in the college are mentioned below: The college organize Group Discussion, Debates, Laboratory practical excursion tours, industrial visits, internships and other competition like quiz, poster/paper presentation, live viewing of Legislative Assembly proceeding during Question Hour for overall exposure & development of the students. The college provides well-equipped laboratories for all the practical based subjects. Besides well equipped science laboratories of Physics, Chemistry, Zoology, Botany, Geography and Home science also have full-fledged laboratories. M.A. Sociology and M.Com. students have to undertake project work to complete their Master's degree. This work definitely orients them in the field of research. Excursion tours, Field Work and Industrial visits are arranged regularly by various departments to enhance the exposure and experiential learning of student. For skill development of the students, various Workshops and Training are organized by the IQAC & Skill Development Cell of the College.

File Description	Documents
Paste link for additional information	No
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1472	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College is indeed a student centric teaching institution because the college designs activities teaching strategies and evaluation methods focusing on students as the integral & part of the teaching learning process. The major student-centric methods employed in the college are mentioned below: The college organize Group Discussion, Debates, Laboratory practical excursion tours, industrial visits, internships and other competition like quiz,

poster/paper presentation, live viewing of Legislative Assembly proceeding during Question Hour for overall exposure & development of the students. The college provides well-equipped laboratories for all the practical based subjects. Besides well equipped science laboratories of Physics, Chemistry, Zoology, Botany, Geography and Home science also have full-fledged laboratories. M.A. Sociology and M.Com. students have to undertake project work to complete their Master's degree. This work definitely orients them in the field of research. Excursion tours, Field Work and Industrial visits are arranged regularly by various departments to enhance the exposure and experiential learning of student. For skill development of the students, various Workshops and Training are organized by the IQAC & Skill Development Cell of the College.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gcarjunda.com/Content/309_428_1.3.3.%20%20project%20details.pdf.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College promotes, Supports and facilitates the use of ICT based tools, enabling better, enhanced and effective teaching-learning process for the benefit of the students. The College encourage and mandates its teaching staff to use ICT based tools for effective teaching like Internet Smartphones, PC Tablets, PC Laptops, PC Desktop, LCD projector, Smart Board, emailing attachments, WhatsApp etc. for sharing lecture notes, study material, tutorial videos, web links of e-articles, e-books, e-journals etc. with the students. The college provides the following facilities to the students. 1.LCD Projectors with fixed / foldable screen. 1.A PC Laptop for common use for various PowerPoint presentation. 2.Every Teacher in the College use either Smartphone or PC Tablet when required

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

160

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All internal assessments that are arranged by the College like class tests, home assignments, internal exams and model exams are conducted as per the time-table displayed on the notice board. The results of the above examinations are also conveyed to students and the answer sheets are shown only on request. The college follows the following evaluation processes: According to the University's academic calendar, College organizes the class tests, home assignments, internal exams and model exams. The Internal Examination Committee display the schedule of internal exams on the notice board. The signature of the students is taken at the time of internal exams. The students are provided with the corrected answer sheets by the relevant subject's teacher only on request. The doubts and queries of the students are clarified by the examiner. The parents are apprised of the progress of their wards in PTA meetings. The meritorious students of every year are displayed on the College notice board these students are awarded during the Annual functions which motivates all the other students to improve their performance. The Examination Committee of the

College manages the frequency & mode of internal assessments. The committee also maintains the transparency in the internal assessment mechanism and also manages the internal assessment-related grievance of the students, if any. Examination procedure-College completely follows University's examination procedure. In UG programme annual examination pattern is adopted. At the PG level, College has a semester system. The students have to take an internal assessment of 20 marks in the form which of written tests/ home assignments/paper presentation. The main theory paper in the semester exam consists of 80 marks.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gcarjunda.com/Content/295_426_E.P%201.1.%202020-21.pdf.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Indeed, the internal/external examination related grievances are completely transparent, time bound and efficient because all the internal examinations are conducted adhering to the norms and regulations of Hemchand Yadav University, Durg Colleges' Internal Assessment Committee chaired by the Principal ensures the effective implementation of the evaluation method. 1.Orientation programmes are conducted by the IQAC to familiarize students with the examination pattern and internal/external examinations. 2.Question papers for internal examination are prepared very confidentially by the subject teacher and the time table for internal examination are prepared by the college committee and notified on the notice board at least one week before the commencement of the examination. 3.Internal examination is conducted in a fair manner. The invigilators are directed to record the attendance at the time of examination. 4.The answer sheets are evaluated with utmost care and confidentiality. 5.After evaluating the answer sheets, teachers give special attention to those students who have scored less marks. Remedial classes are organized to help such students. 6-Principal and exam Superintendent ensure the smooth andtransparent conduct of university examination (external examinations) 7-For university examinations, the flying squad constituted by the university make surprise visits to prevent malpractices during examinations. 8- Student's grievances regarding annual exams or semester exams (external exams) conducted by the university is addressed as per

the university's rules and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gcarjunda.com/Content/342_429_2.5.2.pdf.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are thoroughly updated about the programme and courses outcomes through the Colleges website. Each and Every programme offered by the college is displayed on the website and admission booklet. After completion of the admission process, the syllabus and curriculum are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, time table and curriculum of the particular discipline to the students after their admission. Regarding the curriculum and syllabus, the programme and course outcomes are also discussed in the students orientation programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcarjunda.com/Content/86_61_CO_POPS0%2019-20.pdf.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way as to give enough weightage to each of the specific learning outcomes. Provisions for a favorable learning environment, the proper implementation of curriculum and an effective evaluation system ensure the attainment of specified learning outcomes. The college collects data on students' learning outcomes in different ways maintained below:

1. Feedback from the students in a prescribed format.

- 2.Seminar presentations and classroom group discussions.
- 3.Surprise tests.
- 4.Continuous tests.
- 5.University examination results.
- 6.Involvement in curricular and extracurricular activities
- 7.Performance in practical classes and field trips.
- 8.Involvement in completing UG & PG assignments.
- 9.Paper presentation of PG students.
- 10- Participation of student in exhibition arranged in college.
- 11 Paper presentation of research scholars in national and international seminars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcarjunda.com/Content/320_429_2.6.2..pdf.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

461

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gcarjunda.com/Content/298_426_E.P.%20%202.3%20%202020-21.pdf.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gcarjunda.com/Content/319_429_student%20feedback%20from.pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1.The spacious class rooms and smart-rooms are well established for conduction of classroom/internal seminars, group discussions and awareness programs that enable not only the students, but also the faculty for exchange of views and innovative ideas. 2. The well set laboratories are the best centers for transfer of knowledge through technology- savvy practical. 3.Govt. College Arjunda is the only college in the Balod district of Chhattisgarh state to have the unit of department of Arts, commerce and science beside that PG departments such as (Commerce, Arts and Science). 4. The Central Library loaded with a variety of books, journals and magazines, and also the Computer lab with latest software facilities help the students to update their knowledge with the latest information. 5.Special awareness programs, sessions and coaching are usually conducted by Career Guidance & Placement cell which help the students to move onto a right direction with regards to their careers. 6.NSS functions with many activities that cultivate the spirit of social services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has taken a number of measures to associate itself with neighborhood community through the extension activities in terms of sensitizing students to social issues and holistic development. In the last five years, the college has contributed a lot in the social welfare and awareness of the students through many activities of NSS, YRC. The various departments like Science, Home Science, Arts and Commerce, and Performing arts too implement such activities. The students are encouraged to participate and also extend their services through YRC. 2.NSS activities make the students aware about their social responsibilities towards, family, society and Nation. Plantation, Yoga, Voter Awareness, Traffic rules and protection are yet other activities that contribute in student's welfare. 3. Seminars and workshops conducted by the career Guidance & Placement Cell provides guidance to the students to opt the right career. Pre-placement and interview facing sessions and free coaching for various competitive exams is of great help.

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/College.aspx?PageName=NSS
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

22

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located at Arjunda in Arjunda Tahsil, Balod district Chhattisgarh. Geographical location of the college building is Latitude. 20.95°N and 81.20° E longitude. The college has natural and peaceful environment, full of fresh air, sufficient day light, Paved and murum road good for pedestrian and cyclist. Red murum and mixed soil of college campus has high water absorbing capacity. college has total land area of 12.62 acre, built up area of the college building is 3292.21.sq. meters. College building including classrooms, laboratories offices etc. designed well, all rooms have cross ventilation. Floor is furnished with kota stone. All classrooms are equipped with Green Board, white Board, interactive Board, tube lights and fan. 10 classrooms are equipped with ICT facility, LED Projectors with fixed and foldable screen. Comfortable Chairs and Table are arranged is classroom for students. College has 40 computers. Almost all regular teacher has laptop for classroom teaching and academic work. Sports, Library, Chemistry, Geography and other department, labs have desktop computers. There is a computer lab with 25 computers.The college has one computer Lab equipped with 25 computers. Computer lab is being used by the students of B.sc and M.sc. This session college has started a computer based course PGDCA. This program will run under self-finance scheme. College has 15 smart Classes. 10 Classrooms are equipped with LCD Projector, White interactive board, 05 classrooms are equipped with LCD Projectors. There is dust free green board also to keep traditional teaching method. College is planning to make seminar hall with IT facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcarjunda.com/Content/334_448_Infrastructure%20all.pdf.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1.Stage (open ground) - College has a stage in open ground near the college building. The size of the stage is 30 × 23 feet. Annual Function and prize distribution ceremony are organized in the open stage. The college is planning to construct an indoor stage in the courtyard in the new Block of the college building. The college has got Estimate prepared by PWD (Public Works Department). Further financial sanction is awaited. The central courtyard of the college building with an area of 2400 sq feet is used for various activities and gatherings such as Yoga, awareness program, Students oath-taking ceremony etc.

1.Sound system - College has a Sound system. Two sound boxes, amplifier, cordless microphones. Trolley speakers 02 set with microphones. The sound system is used for various activities such as cultural programmes, awareness programmes, induction programmes, NSS programmes, Student Union election programmes.

2.Musical instruments: - College has some musical instruments, such as Harmonium, Tabla, Dholak, Manjira, Dafli etc. Musical instruments are used in cultural programmes viz saraswati vandana, welcome song and lok geet.

3.Dresses: - College has some Dresses used widely in the cultural program. Set of Dhoti, Kurta, Sufa, Sarees, Blouse and Ghaghara (12 sets) for folk dance.College students have been regularly and enthusiastically participating in various cultural activities at the college, District and university levels. Cultural activities like Students day, Garbo dance and annual dance /Singing competitions. The college administration is determined to provide sufficient infrastructural facilities to them.

COLLEGE PROVIDES SPORTS: - College Provides outdoor as well as indoor sports facilities. The college has a standard size play ground for Volleyball, kho-kho, kabaddi, cricket, Badminton. Levelling and extension work of the playground is under construction. Long jump, high jump, athletics 100-meter race 400-meter race, shot put, discus throw, javelin throw, ball Badminton. The college has a sanctioned post of sports officer. Presently prof-in-charge sports facilitates coaching to the students of the college to participate and perform at University

/District /State/Zonal/National/International sports meets & tournaments. INDOOR GAMES: - The college has some indoor games facilities chess, carom and table tennis. EXERCISE INSTRUMENTS: - Cycle for pedal exercise, treadmill. YOGA MATS: - College has yoga mats to perform yoga poses. (especially used in the yogic exercise.)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcarjunda.com/Content/334_448_Infrasturcture%20all.pdf.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library automation is a continuous process and this has been in continuation in the college library .At present, Library Manager software is used in Library. Integrated Library Management system has to adopted in future. NLIST subscription from INFLIBNET have been paid in the session 2020-21. Other e-library resources like NDL, e-shodhsindhu and shodhganga membership is in college future plan.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0.46

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college promotes the use of ICT based tools for effective teaching-learning process. The college encourages its faculty members to use ICT enabled tools like the internet, smartphones, PC, tablet, PC Laptop, PC desktop, LCD projectors, smart Board Emailing attachments, Whatapp etc for sharing lecture notes, study Materials, Tutorial videos, the web link of e-certificates-books, e-journals etc with the student. The ICT based facilities provided to the students by the college are: 1.LCD projector with fixed /foldable screen available in 15 classrooms and some laboratories viz., Home sciencd and Geography. 2.Desktop computers facility available in Chemistry and Geography Labs, Sports department and five computers in the office. 3.All regular teachers have been provided with a laptop for power point presentations and online classes during teaching.4.Most of the teachers teacher in the college are well-versed in the use of either smartphone or PC tablet or PC laptop or PC desktop to perform e-teaching as and when required. 5.Every teacher in the college is well-versed in

digitally disbursing class notes, lecture notes, power point presentations, study material, YouTube videos from authentic and trusted online resources via WhatsApp to students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

101.21

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration follows proper procedure, through proper channels under an established system of the college for the maintenance and utilization of physical, academic and support facilities. Several committees have been constituted for utilizing the funds provided by the state government. Committees also perform internal audits to ensure that proper utilization of funds for infrastructural enhancement and maintenance. All teaching staff, Administrative staff and head Accountant meets regularly and present complete details of budget allocation and expenditure for various academic, physical and support facilities. All the academic, administrative and financial matters are decided in staff council and committees meetings, with the final approval from the principal. College has a purchase committee consisting of a coordinator and two members. The college adopts formal strategies to ensure complete transparency in financial management. Proper procedures and processes for budget allocation lead to effective and efficient use of financial resources. The college has 18 classrooms well-equipped with a Tube light/ LED light, fans, dust-free green boards, LCD projector with fixed /foldable screen and comfortable student chairs and tables for a smooth teaching learning process. The 40 PC Desktop computers, 10 classrooms are ICT enabled with interactive White Board and DLP. The college has 04 science laboratories Chemistry, Physics, Zoology, Botany. Besides the college has two well equipped Arts laboratories Geography and Home Science. The college has one well-equipped computer laboratory. The dept of computer science has 25 desktop computers. The Health centre of the college has adequate first-aid preliminary medical facilities. Wheel chair facility is also provided in the college. The college has two spacious courtyards to be used for all the outdoor cultural activities. The college has a standard size play ground and all the requisite sports equipments and gears are available for various outdoor games like sports gears for Athletics (shot-put, Discus/javelin,

jumps). Crickets kits, Volleyballs, sports gears for kabaddi & kho-kho, Chessboards & pieces carrom boards & coins, Badminton rackets & shuttles. The College administration has a plan to open a full-fledged Gymnasium and yoga hall inside the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1318

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.gcarjunda.com/Content/343_430_5.1.3.pdf.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

103

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

103

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At the beginning of every academic session, student council is constituted by the college. The office bearers of the student council are elected as well as nominated as per the directives of the Department of Higher Education, C.G. Government. In the academic session 2020-21 due to pandemic student council has not been constituted. Apart from this various other student-bodies have been constituted for different other activities. Here, the Youth Red Cross Society and the NSS unit of the college deserve special mention. The Red Cross Society and the NSS unit of the college jointly performed the activities like the propagation of 'Swatchh Bhart Mission'. Besides, the NSS unit took initiative to take measures for the plastic free campaign and water conservation in the college campus. During the pandemic NSS students indulged in corona awareness programme thus contributed the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At the beginning of every academic session, student council is constituted by the college. The office bearers of the student council are elected as well as nominated as per the directives of the Department of Higher Education, C.G. Government. In the academic session 2020-21 due to pandemic student council has not been constituted. Apart from this various other student-bodies have been constituted for different other activities. Here, the Youth Red Cross Society and the NSS unit of the college deserve special mention. The Red Cross Society and the NSS unit of the college jointly performed the activities like the propagation of 'Swatchh Bhart Mission'. Besides, the NSS unit took initiative to take measures for the plastic free campaign and water conservation in the college campus. During the pandemic NSS students indulged in corona awareness programme thus contributed the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission:

1. Empowering rural youth through higher education with moral and ethical values to make education a going process for developing a holistic personality

2. To provide quality based higher education to the students of deprived rural community

3. To instil our facility and students for learning and nurturing in them the spirit of eagerness inquiry and innovation The college aims to impart quality education and apart from academy education to develop their personality so that they become mentally mature constructive, disciplined individuals.

Our mission is to not only educate the students but to make student's enlightened and disciplined citizens of India. Teachers deliver functional duties in implementing the vision and mission of the college and also proactively display participatory roles in the decision-making process of the college. The perspective plans envisaged during the last years:-

1. Mobilization of funds from RUSA and Janbhagidari Samiti.

2. Expansion of built-up area through horizontal tension to enhance classrooms.

3. Maintenance and renovation work of the pre-existing infrastructure of the college.

4. Introduction of new academic program at UG&PG level. 5. Improvement of the teaching-learning process by using ICT enabled tools. More than 80% of the total classrooms were DLP enabled smart classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college paramount authority is the department of higher education, the government of Chhattisgarh so the college is managed under the rules and regulations given by the government. The college administration is much decentralization. The principal is the head authority of the college administration. He is the representative of the Department of higher education at the institution level. We have an IQAC which is constituted by the principal, senior teachers of the college. We have a distinguished staff council to assist and coordinate with the principal. Non-teaching staff such as lab technicians, attenders, clerks and peons are other but important parts of the institution administration it assists the principal and implements the orders and activities; apart from this, the 'Janbhagidari' committee also played an important role in the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and learning Strategic plan during Covid-19 pandemic.

1. To organize online remedial classes for weak students.
2. To register the facilities in the portal SWAYAM .
3. To organize online counseling session for students.

Faculty Development

To encourage faculty to participate in online

webinar/workshop/faculty development program during pandemic.

Infrastructure

To improve the ICT and Internet facilities.

Extra-Curricular Activities

To strengthen the activities of the committees like NSS, Red Cross Society.

Research Activities

To encourage faculty members to participate in national and international webinar and online workshops during Covid -19.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative set up:

- The Principal form the nucleus of administration with the former begin the final authority in all financial matters.
- The principal shares this works and vets all the financial projects with the day-to-day running of the college.
- He has team of Departmental Heads, the IQAC Coordinator, the teachers' council Secretary and Head Clerk to assist his in discharge of this works.

Academic Head- The Principal:

- The principal convenes meetings and delegate authority to academics and administrative staff to carry out the assigned task with in the stipulated with the expected outcome.
- The meetings are held in a democratic fashion. The tasks are assigned only after detailed discussion.
- A convener and core committee is formed to carry out each

mission as a regular practice.

- The principal monitors and give necessary suggestions and support to the committee all through the job and makes sure that the outcome matches the mission. He also reviews the academic and co-curricular activities periodically for coordination and improvement.

IQAC:

- All the academic and non-academic activities undergo systematics process to ensure quality outcome.
- There will be proper planning, regular monitoring and periodic review to ensure quality at each level of performance.
- The IQAC plays an active role in the conduct of theses process.
- Our College has proactive IQAC with a Coordinator, the principal, Faculty members, Administrative Staff, Technical Staff, External Experts, Alumni, the students' representative, stakeholders and community representative.
- IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and Administrative performance of the institution. This is done with the help of Academic and Administrative Audit (AAA) by the internal and External experts. It sensitizes the staff regarding the prominence of NAAC.
- Proper planning, regular monitoring and periodic review ensure quality at each level of the performance. In all the plans of the college, IQAC plays a prominent role.

Head of the Department:

- The Head of the Departments ensure the smooth and effective functioning of their respective department.
- They facilitate goal setting and lay down the action plans for each semester/ session after discussion with the staff.
- HODs allocate courses/paper to their members of faculty based on the competency mapping. They ensure that all the staff in the department accomplishes the academic schedules within the prescribed time.
- They prepare various reports like weekly and annual reports on the event organized at the department level.
- They organize co-curricular activities like Guest Lectures Seminars and Industrial Visits to provide to overall exposure to the students.
- The HODs may visit the classes and observe the teaching

methodology of each faculty. They convene departmental meeting every month to discuss and plan in advance in advance the execution of course in the subsequent exam, teaching focus, class assignment, internal assessment etc.

- During the meeting any departmental issue and problems are also discussed. Corrective measures are taken wherever it is necessary.

Faculty members:

- The members of faculty are actively involved in the teaching learning process.
- The teachers involve in activities of the Department and College by contributing to Seminars, Guest lecture, workshops and other major function organized.
- In vacant post guest lecture are appointed according to the rule and regulations Higher Education Department, C.G Govt.

Various Committees:

Various functional committees have been formed for the smooth functioning the institutional activities and task. The following few examples of the committees support the academic and administration work to run smoothly:

1. Staff Council
2. Discipline Committee
3. Anti-Ragging Committee
4. Amalgamated fund Committee (Sammilit Nidhi Samiti)
5. Finance Committee
6. Purchase and Write-off Committee
7. Janbhagidari Committee
8. Admission Committee
9. Examination Committee
10. Grievance Redressal Cell
11. Women Harassment Cell
12. Sport Committee
13. Cultural and Literary Committee
14. UGC Cell
15. Inter Quality Assurance Cell
16. Research & Development Committee
17. College Magazine Committee
18. Career Guidance Cell
19. Scholarship Committee
20. Library Committee

21. Information/Suchana Adhikar Cell
22. College Time table Committee
23. Income Tax Committee
24. RUSA Committee

Non Academic Staff:

Non Academic staff includes Head clerk, accounts, Class-III and Class-IV staff. They perform their responsibilities under the supervision of the Principal The major functions include ensuring the required amenities in the entire institution, obtaining corporation approvals, establishing laboratories and other structure.

Service Rule, Procedures, Recruitments and Promotions Polices

- Service rules procedure recruitments promotional are as per the rule of Higher Education Department, C.G Govt.

Grievance Redressal Mechanism:

There are several Grievance Redressal Mechanism including the Anati-Sexual Harassment Cell with the internal Complaints committee, Anti-Ragging Cell, a Grievance Redressal Cell with complaints boxes prominently placed and full implementation of Right to Information.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.gcarjunda.com/Content/328_431_6.pdf.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Teaching

- Different sorts of leaves are available for faculty members like causal leave, optional leave, duty leave, earned leave, medical leave etc.

- Study leave : to pursue higher studies.
- Maternity leave (with full payment) : 180 days Maternity leave is granted to all the female employees.

- Encashment of Earned leave (EL) and Medical leave at the time of retirement: The employees can encash their EL and Medical leaves as per the rules of the Higher Education Department, C.G Govt.

- Medical Reimbursement facility is also available.
- Part final encashment from provident fund is possible for treatment/marriage/ purchasing property.
- Institute also provides seed money for various academic projects.
- Basic amenities like vehicle parking stand, Canteen facility, drinking water (purified) facility are available.
- CCTV camera is installed in the college campus to ensure safety and security.

Non-Teaching

- Different sorts of leaves are available for faculty members like causal leave, optional leave, duty leave, earned leave, medical leave etc.

- Maternity leave (with full payment) : 180 days Maternity leave is granted to all the female employees.
- Encashment of Earned leave (EL) and Medical leave at the time of retirement: The employees can encash their EL and Medical leaves as per the rules of the Higher Education Department, C.G Govt.
 - Medical Reimbursement facility is also available.
 - Part final encashment from provident fund is possible for treatment/marriage/ purchasing property.
 - Festival advance facility is available.
 - Basic amenities like vehicle parking stand, Canteen facility, drinking water (purified) facility are available.
 - CCTV camera is installed in the college campus to ensure safety and security.
 - Uniforms to peons and security guards and aprons to technicians are provided

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/Content/330_431_6.3.1%20welfare%20measure.pdf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Report on Performance based Appraisal System in College:

- The Institution is having comprehensive Appraisal System through which API forms, confidential reports feedback forms students are collected and analyzed.
- The effectiveness and efficiency in performance of appraisal system has been brought out in the quality output of academic programs of the college.

Staff Self-Appraisal:

- Staff self-appraisal is carried out through a well-structured staff self-appraisal form, which is to be filled and submitted by each faculty at end of every academic year. Student's feedback on teacher's academic performance and quality in teaching learning process appraise and identify the performance appraisal system of the staff.
- AQAR reports of IQAC, participation in orientation and training programs academic progress like Ph.D, Net SET qualifications carrying out the major and minor research participations in National and International seminar and conferences are some measures and features for performance appraisal of faculty members.
- The institution has various committees. All the faculty members are assigned a significant role in these committees vested with serious responsibilities. A staff is also evaluated on these aspects such as execution of responsibilities and their leadership effectiveness in heading these committees.
- Our institution also provides an opportunity for the faculty to discuss with the principal regarding their performance. During these interactions, the staff gets to know the principal's expectations.
- The faculty also gets an opportunity to discuss with the principal their difficult areas and necessary supports required from the principal to overcome their difficulties. During one to one discussion, the result produced by each faculty are also discussed and recognized.

The principal evaluates these self-appraisal forms and then sent to higher authorities for final marking.

Appraisal of the Non-Teaching Staff:

The principal, observe the performance of the non-teaching staff. They discuss their opinions and views with one another and try to appraise their performance. Appreciation is given to those whose performance is good and counseling is offered to those lag behind.

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/Content/331_431_6.3.5%20appaisal.pdf.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal as well as external financial audits on a regular basis. Internal financial audits are done on yearly basis by the internal committee comprising of experienced professors and office staff and the principal. The external financial audits are done as per the schedule of the Audits General and the Department of Higher Education, Chhattisgarh government. The external auditor verifies income and expenditure of every aspect receipt and payment voucher of the transaction are duly checked by the external auditor after scrutinizing and preparing the income and expenditure statements. The latest external audit was done on 06.10.2021 and It was conducted by the audit team of the Department of Higher education, Chhattisgarh. The Accountant of the office daily checks the Receipt and Payments and also records the receipts&payments in the Account Ledger. Year on year funds generated have been properly utilized and the same has been duly certified by the competent authorities, wherein no major audit objections were raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1156800

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of college funding during the past five years were student's tuition fees, RUSA grants in aid, Government scholarship and UGC grants in aid. The Janbhagidari Samiti is the other sources of the college funding. The JB consists of many members such as local representatives (MLA and others) and representative of parents, principal and the senior teachers of the college. The college collects these funds at the time of admission separately these Janbhagidari Samiti funds have been used for the infrastructure and academic growth of the college and it is also used for the Annual function and other extra curriculum activities. The college has received Approximate 30 lakhs rupee from the JB fund. Apart from this, The institution has got two crore rupees from the RUSA (vide letter 16.03.16/04/RUSA/2016) for Infrastructural development and fifty-five lakh rupees have been reimbursed for renovation and reconstruction work. All the Government, RUSA and Janbhagidari financials funds were utilized judiciously, expeditiously and all transparently while fully keeping in mind the best interest of all the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Well-established IQAC of the college has been established on 13.11.2013. IQAC works for the assurance of the quality of academic and non-academic activity. And since its establishment, it has been contributing towards improvement in the quality quotient of all the college activities. The college aims to impart quality education and apart from academic education to develop them for personality and also fulfil its mission through continuous improvement in the quality teaching-learning process Under the guidance of the Principal. There are many works that have been done by the IQAC as mentioned below:- 1. The IQAC has held meetings from time to time with the members as the time given by external members. The academic calendar of the college for the academic session 2020-21 was prepared by the academic committee. 2. Induction programs for newly admitted students in 2020-21 was organized along with complete participation of teaching and Non-teaching staff. 3. IQAC motivated faculty members to publish research papers in peer-reviewed journals and apply for major and minor research projects. 4. Feedback taken and analyzed from all stakeholders like students and parents. 5. The college premises were subjected to periodic sanitation drives and cleanliness drives every Saturday throughout the year. 6. plantation campaign, Quiz competition and young voter awareness program have also been done by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

: After 1st & 2nd CYCLE of NAAC Accreditation, lot of efforts have been carried out covering all spheres of the institute viz. Academic, Infrastructure, Student Support Services, and Governance. four meetings that have been conducted regularly every year with prior notification and specific agenda. Teaching-learning process is reviewed by institute regularly. Academic Audit Committee ,Teaching facilities & methods evaluation committee jointly take this responsibility. The academic audit committee monitors the execution of timetable, regular teaching in a classroom, and teaching diaries to conduct a proper teaching system in college. The function of the Teaching facilities &

methods evaluation committee is to evaluate teaching facilities in the premise and methods of teaching used by the faculty members. At the very beginning of the session, the meeting is organized by committee members, they discuss issues related to the teaching-learning process and suggest innovative approaches for the improvement of the teaching and teaching methods. Some of the important suggestions of the committee are implemented by the college administration. Installation of the Smart class system in classrooms. Arrangement of lecture in the classroom instead of table and chair Emphasis on projector-based teaching. The college has developed 15 smart classrooms. There are five highly state of the art interactive smart classes and remaining are DLP only.

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcarjunda.com/Content/319_429_student%20feedback%20from.pdf.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is situated in a rural area that focuses to promote the students in becoming self reliant, confident, respectful, socially responsible and sensitive to gender issues. The objective of our college is to promote education with excellence to the rural youth. College makes effort to empower the rural youth with higher education with ethical and moral values. The percentage of female students is gradually increasing every year. The promotion of gender quality during the last five years are as follows: - 1.Fees concession to female students. 2.30% reservation to female students during admission. 3.Different Committee like women Harassment, Redressed committee, Students Grievance cell, Anti Ragging & Disciplinary committee is established in the institution. 4.Girls common room equipped with dressing mirror, Bed with mattress, sofa with center table, sitting arrangement with adequate ventilation, lighting, Cooling and attached toilets facilities are present in the college. 5.Separate toilet facilities for girl students 6.The College campus is guarded with CCTV cameras to guard against any kind of mishap for girl's students. 7.Complaint Box is situated in the institution. 8.The students help box is also situated to solve the problems for gender equity during the last five years.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcarjunda.com/Content/336_449_7.1.1.pdf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is cautious for the management of degradable and non-degradable waste as possible: The college has divided its waste management as follows: - Solid waste management Liquid waste management Biomedical waste management E-waste management Solid Waste Management: - Solid waste mainly includes waste paper, pen, files/folders food waste. The waste is collected in a dustbin in every department, principal rooms & office. The safai workers collect, segregate and compile the waste in respective dustbin from all the departments, this waste is burnt in a marked land in the college campus. Unburnt solid waste is dumped under the ground on the campus. Liquid Waste Management: - Liquid waste generated by the college and also the waste from the Chemistry lab is drained into concealed sewage system which is further dumped into underground concrete septic tanks. Biomedical Waste Management: -Being a college with a higher percentage of girl's students Biomedical waste generated on daily basis is sanitary pads that are dumped in dustbins placed in the toilets and burnt and dumped in the college itself. E-Waste Management: -Proper attention is taken for the e-waste management as per Govt. rule e-waste generated like cartridges of the printer are refilled and reused on the campus. UPS batteries are repaired and reused. Water Recycling System: - There's a check dam on the college campus, Rainwater is collected in this dam to recharge the groundwater in this area. Hazardous Chemical and Radioactive Waste Management: - There is no hazardous chemical and radioactive waste in the college and the college neither has the license nor handles any sort of hazardous chemical.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The main aim of the college is to upgrade moral and social values to rural youth and transform the rural society Different programmes on social and moral values, National integrity gender equity, social justice, democratic freedom are organized for the students to promote tolerance, harmony towards cultural, regional,

linguistic, communal socio-economic diversities. The college organizes cultural activities, motivational lecture/talks awareness programmes, skit, street plays drama, Rallies, oath taking ceremonies etc. to make aware the students and staff a better human being in society. College also makes aware the nearby villagers in different issues like social values, human values, national integration, cultural and regional unity through NSS Volunteers. College invites the motivational speakers, social workers to deliver lectures to make the villagers and students aware in universal values like love, peace, truth, non-violence during the camp.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college ensures that all the constitutional obligations like values, right, duties and responsibilities of citizens are compiled by the students and the staff. The college ensures an atmosphere where there is equality, fraternity and social justice for all its students and workers coming from different background. Respect for all religion/faith/Caste and Creed is promoted. The college follows the constitution of India and never allow the students and staff to violate the fundamental rights, namely the rights to equality, rights to freedom, right against exploitation, right to freedom of religion, cultural & educational rights and right to constitutional remedies, the college follows the constitutional fundamental duties and responsibilities and motivates the students and staff to respect the constitutional ideals, National Flag, National Anthem etc. Every National festival like Independence day, Republic day, and other important dates like Yoga day, National unity day, National Election day etc. are celebrated in the institution to make the students and staff aware. The institution also teaches the students and employees to develop human values like spirit & brotherhood respect to women safeguard public property. non-violence not to assault any body physically or mentally etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrate National and International commemorative days, events & festivals every year. The students and staff of the college took part in various activities and celebrate the events with enthusiasm and learn about the importance of the events. The Celebration of the National and International days develop the feeling of brotherhood, unity, respect to freedom fighters. The feeling of National integrity, respect of democracy, secularism etc. is inculcated to make the students and the staff become a good citizen of India. Every year the college Celebrates the

National festivals Independence day on 15th August Republic Day 26th January Mahatma Gandhi Jayanti on 2nd October, Besides World AIDS day on 1st December, International Yoga day on 21st June, National Unity Day on 31st October & National Election day on 25th January are celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice -01 Title of the practice "Honesty is the best policy" Objectives of the practice: To develop the honesty (moral quality) in the students. To develop good attributes in students like kindness, discipline, truthfulness, moral integrity. To make students conscious regarding character building. To make them mentally strong so as to meet the challenges in life bravely. To make students aware among to become honest civilians and give them strength to face the world in difficult times. The main aim is to develop truthfulness in students and staff and to make available the stationery item in college premises. The context: "Honesty is the best policy" is a proverb of Edwin Sandys Honest people are sincere and loyal throughout life. it Teaches us that we have to be honest and true in life even in bad situations. Benjamin Franklin quotes that it is the backbone of the successful relationship. It is valuable and of prime importance in life. Honesty is a facet of moral character that connects positive and virtuous attributes such as integrity, truthfulness along with an absence of lying chastity and theft. Mostly it is seen that honesty is ignored in big and small things many times. To develop the quality among students and staff and accessibility of the necessary stationary in the campus to fulfil the needs of the students, this best practice is implemented by the institution. The institution is aware of the students and teaches them to be honest in small things also and motivate them to face any situation in life through courage and self-confidence. It makes

the students, guilt-free, fearless and courageous and will never shy away from accepting mistakes and teaches that honest students always live a happy and peaceful life. Students are taught that honesty reflects on the ethical behaviour of a person and it is learnt from situations and surroundings with patience and continued efforts. The two most important places for a child to learn the behaviour are family and school or institution. This best practice helps the students to be honest as corruption is the biggest challenge of current times and being honest will help them to be a good citizen in the society.

The practice: The best practice "honesty is the best policy" is conducted on 24.01.2020 in which professors made students aware of the importance of honesty in life and how it will help them in life for becoming good citizens and good members of society. All the students are gathered and three of the professors motivated them through speech that why honesty is most important in life and what are the advantages of being honest and disadvantages of being dishonest. After the awareness session on the Independence day on 26.01.2020 a stationary shop was established by the department of home science which was inaugurated by our principal. The shop was placed in front of the home science department but it was opened for all the students and staff of the college. The stationary items like pen, pencils, notebooks, files, eraser, sharpener, fevistick, fevicol, scale etc. were placed with rates marked in the kept containers. A list was also hanged with rates of the items in the shop. A piggy bank was placed in the shop and students were encouraged to put the rates of the stationary items they have taken from the shop in the placed piggy bank with honesty thus, the institution encourages them to learn honesty in small things also which would be beneficial in their life ahead.

Evidence of success: - At the end of the session 2019-2020, the piggy bank was opened on 11/03/2020 in front of the formed committee and the amount was counted, a total of rupees 1319=00 of stationary was sold but rupees 1203=00 is obtained from the piggy bank and difference of money was rupees 116=00. Hence it is noted that most of the students have put the amount of purchased stationary in the piggy bank but still, some students are dishonest and more awareness sessions are needed to make them conscious to become honest. It is decided that in coming year also this practice will be continued to make the students aware.

Problems Uncounted and Recourses Required: - Availability of funds is the main problem for establishment of the stationary shop and problems are also faced in the management of stationery items. Funds are required for purchasing stationery items and staff is needed to put rates in the stationary items. Note: - The rates of

the purchased stationery items are put in the piggy bank by the students and staff without any eye on them.

Best Practice 02: - Title of the practice: "Plantation & self dependence for better world" objectives of the practice:

To teach the different types of Propagation techniques by which students learn about the specific types of techniques to produce plants. To motivate students for self-employment as these techniques help grow fast and attractive, students can sell them and can be self-employed. To bring awareness about the environment and benefits of the plantation as these techniques produce plants rapidly which help to purify the atmosphere. To bring awareness about different traditional Embroidery of different states. The Context: - Vegetative propagation is a sexual method of plant reproduction that occurs in its roots, leave and stem. Plants grow through fragmentation and regeneration of the Specific vegetative parts of plants. This is a type of asexual reproduction that produce progeny without fertilization of male and female gametes. The main aim of this practice is to taught to the students these different types of propagation techniques so that they can learn about the plantation methods and can be self-employed. The different types of vegetative propagation like grafting, budding, cutting, bulb formation are most commonly used in the plants like china rose, Begonia, Bryopliyllum and rose. The vegetative propagation is done through leaves and stem. These techniques are quicker and have good results it is used in those plant that do not have viable seed. The flowers are of superior quality and fruits of desirable character can be maintained so that students learn all these methods and use them for self-dependence. The students of every department participated in this workshop which give the interdisciplinary approach to the department. In the year 2019-20 students got traning of traditional embroiedary of different states. students are motivated to do embroiedery in sarees, suits, duppatas, & hanker chievf etc. and thus they, can be self employed. The Practice: - In higher education, students do learn about vegetative propagation theoretically. But practically they are not taught about these techniques. In this respect the best practice "Plantation for better world" is conducted by the department of Botany A five days' workshop is conducted from 18/11/2019 to 22/11/2019 in which students learn these vegetative propagations like Budding, Grafting and making Bonsai. In this programme Superident and gardeners of nearby nursery and making process of propagation techniques. Grafting and budding are horticultural techniques in which two or more plants part join together to grow as a single plant. The union of two related

plants referred to as stock and scion the stock or a rootstock in natural, healthy, disease-free and one with well-developed rooting system and scion is a high-quality, superior variety with desirable characters student's rea taught to select the good quality stock & scion they learnt about the different types of grafting like side grafting and top grafting. Budding is a type of reproduction in which a new organism or plant develops from an outgrowth or bud due to cell division at one particular site. These buds develop into tiny individuals and when fully mature it is detaching these buds means scion from the parent plant and fix in the stock plant. They learnt T budding and inverted T-budding. Students also learn to make bonsai. Bonsai is a living dwarf tree or trees or the art of training and growing them in containers Professors and superintendent taught about the history of Bonsai that these techniques are originated in china over 1000 years ago. It is basically the Japanese version of the original traditional China art Penjing Bonsai is created from perennial woody-stemmed trees and shrubs species that produce true branches and can be cultivated to remain small through pot unfinement with crown and root pruning. Students are taught to make Bonsai in the workshop as Bonsai help in curing sore throats, coughs fatigue and tiredness, it also helps in purifying the surrounding air giving oxygen and taking carbon dioxide it can be a very special gift that one can find, decorate in homes, a streets reliever can earn money by selling it and it can be a better option for self-employment. A fifteen days workshop was conducted by Homescience department from 03-02-20 to 20-02-20. Embroidery of different states like phulkari of Punjab, chickenkari of Lucknow, Kashmiri of kashmir, kasuti of Karnataka , kantha of Bengal. etc. are taught to the students. In 2020-21 student make this beautiful motifs in different garments and sell them and are self employed. Evidence of Success: - A total of 38 students participated in this workshop, students come from every stream and learn the process of grafting, budding and Bonsai making. 11 students are successfully making Bonsai and are self-employed. 36 students are enrolled in the training programme in which 10 student are successfully making traditional embroidery they make profit for about 7520 rupees in the year 2020-21. Problems Encounted and Resources required: - Availability of funds is the major problem funds are required for purchasing bud sticks, plants, pots, gardening tools, clothes, thread etc. and for remuneration to the gardener. and tex tiles designer Note:- Students are motivated to make and care Bonsai at their home with proper procedure and observation.

File Description	Documents
Best practices in the Institutional website	https://www.gcarjunda.com/Content/335_449_Best%20practice%202020-21.pdf.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is a "Ragging free campus for five years. Ragging is a problem in many colleges of higher education. Our institution has no cases of ragging or harassment. Ragging is a practice in colleges, hostels and other educational institutes where the senior or an influential person tends to demoralize defame the juniors through the means of verbal or physical abuse and harassment. Ragging is prominent in the countries of India, Pakistan, Sri Lanka and Bangladesh. It often takes a malignant form wherein the newcomers may be subjected to psychosocial or physical torture. In 2009 the university in order to curb ragging and made a toll-free "Anti-Ragging helpline" available to the students. Despite such action still ragging is found in some of the colleges. For example, 150 first year's students at serif medical university in Etawah, Uttar Pradesh were forced to shave their heads and pared in front of seminars in an alleged case of ragging. AIIMS Bhopal has suspended students in the case. Mostly Ragging is considered as a form of entertainment, the seniors who have stayed for a slightly longer time in the system of the college have annexure ordinary sense of superiority. This feeling makes them feel that they possess the power to suppress someone who is junior and inferior to them for them the evils of mockery and tease remain a form of entertainment. They feel joy and enthusiasm in troubling their juniors and see them in pain. Ragging is also due to the psychosocial disorder in some of these students as they practice for their satisfaction without understanding the repercussion that the juniors will face. Ragging has a serious impact on the students far from being harmless induction and fun, it can lead to stress, anxiety depression and other health issues, stress lead to fatigue, anger, difficulty in thinking, self-doubt anxiety, suicide deep sense of worry, excessive sweating giddiness and nausea Because of these problems students cannot concentrate in their studies which leads to failure in the academic aspect. Sometimes the ragging culture is

strong in some colleges because of the authorities not getting involved in the issue properly and not understanding the gravity of the situation. The student's council also remains passive to such issue and there are no stringent actions taken right at the beginning. It also exists due to the influence of the students who come from a lucrative background and passes political and bureaucratic contacts. The students utilize their muscle power. Where the above causes are found in many colleges, but our campus is free of ragging harassment Anti Ragging committee schedule the meeting two times per year in which all the members are invited and instructed to monitor time to time to see whether there is any ragging cases found in the campus. Students are taught in a free and liberal atmosphere. No fear and tension in the mind of a student are present and they can attend their classes freely without any pressure of the seniors. The students of our institution are told in the induction program held at the very beginning of the session. The institution teaches them about personality development and students are well-mannered, quite disciplined & friendly. Thus the campus completely eliminates the ragging pattern from its roots to prevent its expansion and growth. Hence this distinctive imparts uniqueness to the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Arjunda, Dist. Balod (C.G) is affiliated to Hemchand Yadav University, Durg and it follows the curriculum prescribed by the University. To ensure its effective implementation, the following measure have been taken by the institution:

- The annual academic calendar is prepared in advance and is in concurrence with the Office of the Commissioner, Directorate of Higher Education, Govt. of Chhattisgarh. It is uploaded on the college website and is displayed on the students' notice board.
- At the very beginning of the academic session, in the first meeting of the Staff Council, the subjects like the academic calendar, time table etc. are discussed at length for the execution. The time limit is set for every academic and other activities.
- To facilitate the students to equip themselves with better understanding of the subjects they study, the college has well established central Library.
- To impart education to the students, the faculty members use blended learning methodology that includes traditional methods and ICT.
- For the assessment of the students, the college (as per the guidelines of the university) conducted a model examination in the month of January. The weightage of the marks obtained in that test examination was taken into consideration for the final assessment examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gcarjunda.com/Content/306_428_All%201.1.1..pdf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic year begins in July every year and the session ends in June. At the beginning of the session admission process of UG & PG classes starts by advertisement through proper channels, merit list according to the marks is prepared and displayed on the college Website & Notice Board. The admission process is very transparent and strictly follows State Govt. reservation policy for SC/ST/OBC students. Class wise time table is prepared and displayed on the notice board. The synopsis is prepared for UG/PG classes at the beginning of the session. UG part I and PG 1st semester classes start from July. Annual Exam is held in March April for UG classes and exams for P.G. courses are held in June and December as per the university rules. Guest lectureers are appointed against the vacant posts so that the students do not have to bear the loss. Induction programme for the new comers to make them aware of the the main curriculum, extra curricular and co-curricular activities are organized by different departments. Internal assessments tests are conducted for PG classes before the semester exam every year and marks obtained in those tests are taken into consideration in the final examination. Half-yearly exams for UG classes are conducted in January every year and 10% marks obtained in those tests are added to the marks of Annual exams. Extracurricular activities are conducted to help the students to gain knowledge in different aspects. Annual function and Annual prize distribution are organized every year in which students participat and exhibit their talent.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gcarjunda.com/Content/303_428_Acadamic%20calendaer%20time%20table%2020-21.pdf.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

D. Any 1 of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: The course below which address Gender issue by providing the skill-set necessary for life -long learning and provide the opportunities for the student to explore subjects or areas of interest, It teaches equality in gender and also about action against bias. The course covers a large area of women related issue like women empowerment, policies, gender development and violence against women.

It is Undergraduate and postgraduate subject which is offered with sociology and Economics. It consist of papers, namely.

- M.A.-III Semester (Economics) - Paper -I : Economics of Growth (Unit-I, Gender Development)
- M.A.-III Semester (Economics) - Paper -V: Demography (Unit-V , Women Empowerment)
- M.A.-III Semester (Sociology)- Paper- XII : Social Movement of India (Unit-II, Basic of Social movement ,women)
- M.A.- II Semester (Sociology)- Paper -VIII: Sociology of Development (Unit- V, Gender Discrimination)
- B.A.- II (Sociology) Paper -I: Society in India (Unit -II , Women and Minorities)

Environment and Sustainability: The following course addresses Environment and Sustainability. It appreciates the ethical, cross- culture, historical context of environmental issue and the links between human and natural systems. This enables the students to learn about the eco- system and other environmental factors. They also learn how to protect environment and made aware of global warming and other related issues.

- B.Sc., B.A, B.Com.,-I : Environmental studies (All Units)

Human Values and Rights: Creating awareness about Human Rights is continuously demonstrated on the campus. Values are something which are desirable and worth of regard for their own sake. Human values are which help us to live in synchronization with the world. The following course describes the Human values. Besides value education. Human Rights is offered as fundamental course to the first year students of all the UG courses as per the university norm. During the national festivals like Independence Day, Republic day and Gandhi jayanti are celebrate, and students is also participated and sharing their views. They deliver inspiring speeches to the students highlighting the importance of Human Rights.

- M.A.-IV Semester (Economics) -Paper -IV: Economics of social Sector (Unit-IV, Economics of Education)
- M.A.-II Semester (Economics) - Paper -I : Micro Economics - II (Unit- V, welfare Economics)
- B.A.-III (Political Science)- Paper-I : International Politics (Unit-V, Human Values)
- M.Com.- II Semester- Paper-X : Business Laws (Unit-II , Metp 1969)
- B.Com. - I Paper-II: Business Regulator Frame work (Unit-V, Human Values)

Professional Ethics: The course mention below describes professionally accepted standards of personal, business behavior, values and guiding. Codes of professional ethics are often established by professional organizations to guide members in performing their job function according to sound and consistent ethical principles. Professional ethical is taught to the students of M.Com.- I/II Semester to aware about the companies Act and legal environment for security markets etc.

- M.Com.- II Semester- Paper-X: Business Laws (Unit-IV, Fema Act 1999)
- M.Com.- I Semester- Paper- V: Corporate Legal Framework (Unit-VI, Companies Act 1956, SESI Act 1992)

This is a compulsory course offered to graduation First Year students as per the university norms. It consists of 50 marks and includes the following topic in its curricula.

- M.A.-III Semester(Economics)- Paper IV Environmental (All units)

- B.A.-III (Geography) Paper-I Resource and Environment (Unit IV & V, environment)
- B.A-III (Political Science) Paper-I International Politics (Unit -V Environment)
- B.Sc.-III (Zoology) Paper-I Ecology, Environment Biology, Toxicology (Unit -III Ecology& Environment Biology)

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

110

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

110

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gcarjunda.com/Content/319_429_student%20feedback%20from.pdf.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1472

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1446

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College is indeed a student centric teaching institution because the college designs activities teaching strategies and evaluation methods focusing on students as the integral & part of the teaching learning process. The major student-centric methods employed in the college are mentioned below: The college organize Group Discussion, Debates, Laboratory practical excursion tours, industrial visits, internships and other competition like quiz, poster/paper presentation, live viewing of Legislative Assembly proceeding during Question Hour for overall exposure & development of the students. The college provides well-equipped laboratories for all the practical based subjects. Besides well equipped science laboratories of Physics, Chemistry, Zoology, Botany, Geography and Home science also have full-fledged laboratories. M.A. Sociology and M.Com. students have to undertake project work to complete their Master's degree. This work definitely orients them in the field of research. Excursion tours, Field Work and Industrial visits are arranged regularly by various departments to enhance the exposure and experiential learning of student. For skill development of the students, various Workshops and Training are organized by the IQAC & Skill Development Cell of the College.

File Description	Documents
Paste link for additional information	No
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1472	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College is indeed a student centric teaching institution because the college designs activities teaching strategies and evaluation methods focusing on students as the integral & part of the teaching learning process. The major student-centric methods employed in the college are mentioned below: The college organize Group Discussion, Debates, Laboratory practical excursion tours, industrial visits, internships and other competition like quiz, poster/paper presentation, live viewing of Legislative Assembly proceeding during Question Hour for overall exposure & development of the students. The college provides well-equipped laboratories for all the practical based subjects. Besides well equipped science laboratories of Physics, Chemistry, Zoology, Botany, Geography and Home science also have full-fledged laboratories. M.A. Sociology and M.Com. students have to undertake project work to complete their Master's degree. This work definitely orients them in the field of research. Excursion tours, Field Work and Industrial visits are arranged regularly by various departments to enhance the exposure and experiential learning of student. For skill development of the students, various Workshops and Training are organized by the IQAC & Skill Development Cell of the College.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gcarjunda.com/Content/309_428_1.3.3.%20%20project%20details.pdf.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College promotes, Supports and facilitates the use of ICT based tools, enabling better, enhanced and effective teaching-learning process for the benefit of the students. The College encourage and mandates its teaching staff to use ICT based tools for effective teaching like Internet Smartphones, PC Tablets, PC Laptops, PC Desktop, LCD projector, Smart Board, emailing attachments, WhatsApp etc. for sharing lecture notes, study material, tutorial videos, web links of e-articles, e-books, e-journals etc. with the students. The college provides the following facilities to the students. 1.LCD Projectors with fixed / foldable screen. 1.A PC Laptop for common use for various PowerPoint presentation. 2.Every Teacher in the College use either Smartphone or PC Tablet when required

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

160

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All internal assessments that are arranged by the College like class tests, home assignments, internal exams and model exams are conducted as per the time-table displayed on the notice board. The results of the above examinations are also conveyed to students and the answer sheets are shown only on request. The college follows the following evaluation processes: According to the University's academic calendar, College organizes the class tests, home assignments, internal exams and model exams. The Internal Examination Committee display the schedule of internal exams on the notice board. The signature of the students is taken at the time of internal exams. The students are provided with the corrected answer sheets by the relevant subject's teacher only on request. The doubts and queries of the students are clarified by the examiner. The parents are apprised of the progress of their wards in PTA meetings. The meritorious students of every year are displayed on the College notice board these students are awarded during the Annual functions which motivates all the other students to improve their performance. The Examination Committee of the College manages the frequency & mode of internal assessments. The committee also maintains the transparency in the internal assessment mechanism and also manages the internal assessment-related grievance of the students, if any. Examination procedure-College completely follows University's examination procedure. In UG programme annual examination pattern is adopted. At the PG level, College has a semester system. The students have to take an internal assessment of 20 marks in the form which of written tests/ home assignments/paper presentation. The main theory paper in the semester exam consists of 80 marks.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gcarjunda.com/Content/295_426_E.P%201.1.%202020-21.pdf.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Indeed, the internal/external examination related grievances are completely transparent, time bound and efficient because all the internal examinations are conducted adhering to the norms and regulations of Hemchand Yadav University, Durg Colleges' Internal Assessment Committee chaired by the Principal ensures the effective implementation of the evaluation method. 1.Orientation programmes are conducted by the IQAC to familiarize students with the examination pattern and internal/external examinations. 2.Question papers for internal examination are prepared very confidentially by the subject teacher and the time table for internal examination are prepared by the college committee and notified on the notice board at least one week before the commencement of the examination. 3.Internal examination is conducted in a fair manner. The invigilators are directed to record the attendance at the time of examination. 4.The answer sheets are evaluated with utmost care and confidentiality. 5.After evaluating the answer sheets, teachers give special attention to those students who have scored less marks. Remedial classes are organized to help such students. 6-Principal and exam Superintendent ensure the smooth and transparent conduct of university examination (external examinations) 7-For university examinations, the flying squad constituted by the university make surprise visits to prevent malpractices during examinations. 8- Student's grievances regarding annual exams or semester exams (external exams) conducted by the university is addressed as per the university's rules and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gcarjunda.com/Content/342_429_2.5.2.pdf.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are thoroughly updated about the programme and courses outcomes through the Colleges website. Each and Every programme offered by the college is displayed on the website and admission booklet. After completion of the admission process, the syllabus and curriculum are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, time table and curriculum of the particular discipline to the students after their admission. Regarding the curriculum and syllabus, the programme and course outcomes are also discussed in the students orientation programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcarjunda.com/Content/86_61_C_OPOPSO%2019-20.pdf.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way as to give enough weightage to each of the specific learning outcomes. Provisions for a favorable learning environment, the proper implementation of curriculum and an effective evaluation system ensure the attainment of specified learning outcomes. The college collects data on students' learning outcomes in different ways maintained below:

1. Feedback from the students in a prescribed format.
2. Seminar presentations and classroom group discussions.
3. Surprise tests.
4. Continuous tests.
5. University examination results.

6. Involvement in curricular and extracurricular activities
7. Performance in practical classes and field trips.
8. Involvement in completing UG & PG assignments.
9. Paper presentation of PG students.
- 10- Participation of student in exhibition arranged in college.
- 11 Paper presentation of research scholars in national and international seminars.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gcarjunda.com/Content/320_429_2.6.2..pdf.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

461

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gcarjunda.com/Content/298_426_E.P.%20%202.3%20%202020-21.pdf.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gcarjunda.com/Content/319_429_student%20feedback%20from.pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
1	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1.The spacious class rooms and smart-rooms are well established for conduction of classroom/internal seminars, group discussions and awareness programs that enable not only the students, but also the faculty for exchange of views and innovative ideas. 2. The well set laboratories are the best centers for transfer of knowledge through technology- savvy practical. 3.Govt. College Arjunda is the only college in the Balod district of Chhattisgarh state to have the unit of department of Arts, commerce and science beside that PG departments such as (Commerce, Arts and Science). 4. The Central Library loaded with a variety of books, journals and magazines, and also the Computer lab with latest software facilities help the students to update their knowledge with the latest information. 5.Special awareness programs, sessions and coaching are usually conducted by Career Guidance & Placement cell which help the students to move onto a right direction with regards to their careers. 6.NSS functions with many activities that cultivate the spirit of social services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has taken a number of measures to associate itself with neighborhood community through the extension activities in terms of sensitizing students to social issues and holistic development. In the last five years, the college has contributed a lot in the social welfare and awareness of the students through many activities of NSS, YRC. The various departments like Science, Home Science, Arts and Commerce, and Performing arts too implement such activities. The students are encouraged to participate and also extend their services through YRC. 2.NSS activities make the students aware about their social responsibilities towards, family, society and Nation. Plantation, Yoga, Voter Awareness, Traffic rules and protection are yet other activities that contribute in student's welfare. 3. Seminars and workshops conducted by the career Guidance & Placement Cell provides guidance to the students to opt the right career. Pre-placement and interview facing sessions and free coaching for various competitive exams is of great help.

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/College.aspx?PageName=NSS
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

22

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located at Arjunda in Arjunda Tahsil, Balod district Chhattisgarh. Geographical location of the college building is Latitude. 20.95°N and 81.20° E longitude. The college has natural and peaceful environment, full of fresh air, sufficient day light, Paved and murum road good for pedestrian and cyclist. Red murum and mixed soil of college campus has high water absorbing capacity. college has total land area of 12.62 acre, built up area of the college building is 3292.21.sq. meters. College building including classrooms, laboratories offices etc. designed well, all rooms have cross ventilation. Floor is furnished with kota stone. All classrooms are equipped with Green Board, white Board, interactive Board, tube lights and fan. 10 classrooms are equipped with ICT facility, LED Projectors with fixed and foldable screen. Comfortable Chairs and Table are arranged in classroom for students. College has 40 computers. Almost all regular teacher has laptop for classroom teaching and academic work. Sports, Library, Chemistry, Geography and other department, labs have desktop computers. There is a computer lab with 25 computers. The college has one computer Lab equipped with 25 computers. Computer lab is being used by the students of B.sc and M.sc. This session college has started a computer based course PGDCA. This program will run under self-finance scheme. College has 15 smart Classes. 10 Classrooms are equipped with LCD Projector, White interactive board, 05 classrooms are equipped with LCD Projectors. There is dust free green board also to keep traditional teaching method. College is planning to make seminar hall with IT facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcarjunda.com/Content/334_448_Infrasturcture%20all.pdf.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1.Stage (open ground) - College has a stage in open ground near the college building. The size of the stage is 30 × 23 feet. Annual Function and prize distribution ceremony are organized in the open stage. The college is planning to construct an indoor stage in the courtyard in the new Block of the college building. The college has got Estimate prepared by PWD (Public Works Department). Further financial sanction is awaited. The central courtyard of the college building with an area of 2400 sq feet is used for various activities and gatherings such as Yoga, awareness program, Students oath-taking ceremony etc.

1.Sound system - College has a Sound system. Two sound boxes, amplifier, cordless microphones. Trolley speakers 02 set with microphones. The sound system is used for various activities such as cultural programmes, awareness programmes, induction programmes, NSS programmes, Student Union election programmes.

2.Musical instruments: - College has some musical instruments, such as Harmonium, Tabla, Dholak, Manjira, Dafli etc. Musical instruments are used in cultural programmes viz saraswati vandana, welcome song and lok geet.

3.Dresses: - College has some Dresses used widely in the cultural program. Set of Dhoti, Kurta, Safa, Sarees, Blouse and Ghaghara (12 sets) for folk dance.College students have been regularly and enthusiastically participating in various cultural activities at the college, District and university levels. Cultural activities like Students day, Garbo dance and annual dance /Singing competitions. The college administration is determined to provide sufficient infrastructural facilities to them.

COLLEGE PROVIDES SPORTS: - College Provides outdoor as well as indoor sports facilities. The college has a standard size play ground for Volleyball, kho-kho, kabaddi, cricket, Badminton. Levelling and extension work of the playground is under construction. Long jump, high jump, athletics 100-meter race 400-meter race, shot put, discus throw, javelin throw, ball Badminton. The college has a sanctioned post of sports officer. Presently prof-in-charge sports facilitates coaching to the students of the college to participate and perform at University /District /State/Zonal/National/International sports meets & tournaments.

INDOOR GAMES: - The college has some indoor games facilities chess, carom and table tennis. EXERCISE INSTRUMENTS: - Cycle for pedal exercise, treadmill. YOGA MATS: - College has yoga mats to perform yoga poses. (especially used in the yogic exercise.)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcarjunda.com/Content/334_448_Infrastructure%20all.pdf.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172 ICT.pdf.pdf.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library automation is a continuous process and this has been in continuation in the college library .At present, Library Manager software is used in Library. Integrated Library Management system has to adopted in future. NLIST subscription from INFLIBNET have been paid in the session 2020-21. Other e-library resources like NDL, e-shodhsindhu and shodhganga membership is in college future plan.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.46

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college promotes the use of ICT based tools for effective teaching-learning process. The college encourages its faculty members to use ICT enabled tools like the internet, smartphones, PC, tablet, PC Laptop, PC desktop, LCD projectors, smart Board Emailing attachments, Whatapp etc for sharing lecture notes, study Materials, Tutorial videos, the web link of e-certificates-books, e-journals etc with the student. The ICT based facilities provided to the students by the college are: 1.LCD projector with fixed /foldable screen available in 15 classrooms and some laboratories viz., Home sciencd and Geography. 2.Desktop computers facility available in Chemistry and Geography Labs, Sports department and five computers in the office. 3.All regular teachers have been provided with a laptop for power point presentations and online classes during teaching.4.Most of the teachers teacher in the college are well-versed in the use of either smartphone or PC tablet or PC laptop or PC desktop to perform e-teaching as and when required. 5.Every teacher in the college is well-versed in digitally disbursing class notes, lecture notes, power point presentations, study material, YouTube videos from authentic and trusted online resources via WhatsApp to students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf.pdf

4.3.2 - Number of Computers	
35	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
101.21	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The college administration follows proper procedure, through proper channels under an established system of the college for the maintenance and utilization of physical, academic and	

support facilities. Several committees have been constituted for utilizing the funds provided by the state government. Committees also perform internal audits to ensure that proper utilization of funds for infrastructural enhancement and maintenance. All teaching staff, Administrative staff and head Accountant meets regularly and present complete details of budget allocation and expenditure for various academic, physical and support facilities. All the academic, administrative and financial matters are decided in staff council and committees meetings, with the final approval from the principal. College has a purchase committee consisting of a coordinator and two members. The college adopts formal strategies to ensure complete transparency in financial management. Proper procedures and processes for budget allocation lead to effective and efficient use of financial resources. The college has 18 classrooms well-equipped with a Tube light/ LED light, fans, dust-free green boards, LCD projector with fixed /foldable screen and comfortable student chairs and tables for a smooth teaching learning process. The 40 PC Desktop computers, 10 classrooms are ICT enabled with interactive White Board and DLP. The college has 04 science laboratories Chemistry, Physics, Zoology, Botany. Besides the college has two well equipped Arts laboratories Geography and Home Science. The college has one well-equipped computer laboratory. The dept of computer science has 25 desktop computers. The Health centre of the college has adequate first-aid preliminary medical facilities. Wheel chair facility is also provided in the college. The college has two spacious courtyards to be used for all the outdoor cultural activities. The college has a standard size play ground and all the requisite sports equipments and gears are available for various outdoor games like sports gears for Athletics (shot-put, Discus/javelin, jumps). Crickets kits, Volleyballs, sports gears for kabaddi & kho-kho, Chessboards & pieces carrom boards & coins, Badminton rackets & shuttles. The College administration has a plan to open a full-fledged Gymnasium and yoga hall inside the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1318	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	D. 1 of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	https://www.gcarjunda.com/Content/343_430_5.1.3.pdf.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
103	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
103	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At the beginning of every academic session, student council is constituted by the college. The office bearers of the student

council are elected as well as nominated as per the directives of the Department of Higher Education, C.G. Government. In the academic session 2020-21 due to pandemic student council has not been constituted. Apart from this various other student-bodies have been constituted for different other activities. Here, the Youth Red Cross Society and the NSS unit of the college deserve special mention. The Red Cross Society and the NSS unit of the college jointly performed the activities like the propagation of 'Swatchh Bhart Mission'. Besides, the NSS unit took initiative to take measures for the plastic free campaign and water conservation in the college campus. During the pandemic NSS students indulged in corona awareness programme thus contributed the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At the beginning of every academic session, student council is constituted by the college. The office bearers of the student council are elected as well as nominated as per the directives of the Department of Higher Education, C.G. Government. In the academic session 2020-21 due to pandemic student council has not been constituted. Apart from this various other student-bodies have been constituted for different other activities. Here, the Youth Red Cross Society and the NSS unit of the college deserve special mention. The Red Cross Society and the NSS unit of the college jointly performed the activities like the propagation of 'Swatchh Bhart Mission'. Besides, the NSS unit took initiative to take measures for the plastic free campaign and water conservation in the college campus. During the pandemic NSS students indulged in corona awareness programme thus contributed the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission:

1. Empowering rural youth through higher education with moral and ethical values to make education a going process for developing a holistic personality

2. To provide quality based higher education to the students of deprived rural community

3.To instil our facility and students for learning and nurturing in them the spirit of eagerness inquiry and innovation The college aims to impart quality education and apart from academy education to develop their personality so that they become mentally mature constructive, disciplined individuals.

Our mission is to not only educate the students but to make student's enlightened and disciplined citizens of India. Teachers deliver functional duties in implementing the vision and mission of the college and also proactively display participatory roles in the decision-making process of the college. The perspective plans envisaged during the last years:-

1. Mobilization of funds from RUSA and Janbhagidari Samiti.
2. Expansion of built-up area through horizontal tension to enhance classrooms.
3. Maintenance and renovation work of the pre-existing infrastructure of the college.
4. Introduction of new academic program at UG&PG level.
5. Improvement of the teaching-learning process by using ICT enabled tools. More than 80% of the total classrooms were DLP enabled smart classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college paramount authority is the department of higher education, the government of Chhattisgarh so the college is managed under the rules and regulations given by the government. The college administration is much decentralization. The principal is the head authority of the college administration. He is the representative of the Department of higher education at the institution level. We have an IQAC which is constituted by the principal, senior

teachers of the college. We have a distinguished staff council to assist and coordinate with the principal. Non-teaching staff such as lab technicians, attenders, clerks and peons are other but important parts of the institution administration it assists the principal and implements the orders and activities; apart from this, the 'Janbhagidari' committee also played an important role in the development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and learning Strategic plan during Covid-19 pandemic.

1. To organize online remedial classes for weak students.
2. To register the facilities in the portal SWAYAM .
3. To organize online counseling session for students.

Faculty Development

To encourage faculty to participate in online webinar/workshop/faculty development program during pandemic.

Infrastructure

To improve the ICT and Internet facilities.

Extra-Curricular Activities

To strengthen the activities of the committees like NSS, Red Cross Society.

Research Activities

To encourage faculty members to participate in national and international webinar and online workshops during Covid -19.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative set up:

- The Principal form the nucleus of administration with the former begin the final authority in all financial matters.
- The principal shares this works and vets all the financial projects with the day-to-day running of the college.
- He has team of Departmental Heads, the IQAC Coordinator, the teachers' council Secretary and Head Clerk to assist his in discharge of this works.

Academic Head- The Principal:

- The principal convenes meetings and delegate authority to academics and administrative staff to carry out the assigned task with in the stipulated with the expected outcome.
- The meetings are held in a democratic fashion. The tasks are assigned only after detailed discussion.
- A convener and core committee is formed to carry out each mission as a regular practice.
- The principal monitors and give necessary suggestions and support to the committee all through the job and makes sure that the outcome matches the mission. He also reviews the academic and co-curricular activities periodically for coordination and improvement.

IQAC:

- All the academic and non-academic activities undergo systematics process to ensure quality outcome.
- There will be proper planning, regular monitoring and

periodic review to ensure quality at each level of performance.

- The IQAC plays an active role in the conduct of these process.
- Our College has proactive IQAC with a Coordinator, the principal, Faculty members, Administrative Staff, Technical Staff, External Experts, Alumni, the students' representative, stakeholders and community representative.
- IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and Administrative performance of the institution. This is done with the help of Academic and Administrative Audit (AAA) by the internal and External experts. It sensitizes the staff regarding the prominence of NAAC.
- Proper planning, regular monitoring and periodic review ensure quality at each level of the performance. In all the plans of the college, IQAC plays a prominent role.

Head of the Department:

- The Head of the Departments ensure the smooth and effective functioning of their respective department.
- They facilitate goal setting and lay down the action plans for each semester/ session after discussion with the staff.
- HODs allocate courses/paper to their members of faculty based on the competency mapping. They ensure that all the staff in the department accomplishes the academic schedules within the prescribed time.
- They prepare various reports like weekly and annual reports on the event organized at the department level.
- They organize co-curricular activities like Guest Lectures Seminars and Industrial Visits to provide to overall exposure to the students.
- The HODs may visit the classes and observe the teaching methodology of each faculty. They convene departmental meeting every month to discuss and plan in advance in advance the execution of course in the subsequent exam, teaching focus, class assignment, internal assessment etc.
- During the meeting any departmental issue and problems are also discussed. Corrective measures are taken wherever it is necessary.

Faculty members:

- The members of faculty are actively involved in the teaching learning process.
- The teachers involve in activities of the Department and College by contributing to Seminars, Guest lecture, workshops and other major function organized.
- In vacant post guest lecture are appointed according to the rule and regulations Higher Education Department, C.G Govt.

Various Committees:

Various functional committees have been formed for the smooth functioning the institutional activities and task. The following few examples of the committees support the academic and administration work to run smoothly:

1. Staff Council
2. Discipline Committee
3. Anti-Ragging Committee
4. Amalgamated fund Committee (Sammilit Nidhi Samiti)
5. Finance Committee
6. Purchase and Write-off Committee
7. Janbhagidari Committee
8. Admission Committee
9. Examination Committee
10. Grievance Redressal Cell
11. Women Harassment Cell
12. Sport Committee
13. Cultural and Literary Committee
14. UGC Cell
15. Inter Quality Assurance Cell
16. Research & Development Committee
17. College Magazine Committee
18. Career Guidance Cell
19. Scholarship Committee
20. Library Committee
21. Information/Suchana Adhikar Cell
22. College Time table Committee
23. Income Tax Committee
24. RUSA Committee

Non Academic Staff:

Non Academic staff includes Head clerk, accounts, Class-III and Class-IV staff. They perform their responsibilities under the

supervision of the Principal The major functions include ensuring the required amenities in the entire institution, obtaining corporation approvals, establishing laboratories and other structure.

Service Rule, Procedures, Recruitments and Promotions Polices

- Service rules procedure recruitments promotional are as per the rule of Higher Education Department, C.G Govt.

Grievance Redressal Mechanism:

There are several Grievance Redressal Mechanism including the Anati-Sexual Harassment Cell with the internal Complaints committee, Anti-Ragging Cell, a Grievance Redressal Cell with complaints boxes prominently placed and full implementation of Right to Information.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.gcarjunda.com/Content/328_431_6.pdf.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Teaching

- Different sorts of leaves are available for faculty members like causal leave, optional leave, duty leave, earned leave, medical leave etc.
 - Study leave : to pursue higher studies.
 - Maternity leave (with full payment) : 180 days Maternity leave is granted to all the female employees.
- Encashment of Earned leave (EL) and Medical leave at the time of retirement: The employees can encash their EL and Medical leaves as per the rules of the Higher Education Department, C.G Govt.
 - Medical Reimbursement facility is also available.
 - Part final encashment from provident fund is possible for treatment/marriage/ purchasing property.
 - Institute also provides seed money for various academic projects.
 - Basic amenities like vehicle parking stand, Canteen facility, drinking water (purified) facility are available.
 - CCTV camera is installed in the college campus to ensure safety and security.

Non-Teaching

- Different sorts of leaves are available for faculty members like causal leave, optional leave, duty leave, earned leave, medical leave etc.
 - Maternity leave (with full payment) : 180 days Maternity leave is granted to all the female employees.
- Encashment of Earned leave (EL) and Medical leave at the time of retirement: The employees can encash their EL and Medical leaves as per the rules of the Higher Education Department, C.G Govt.
 - Medical Reimbursement facility is also available.
 - Part final encashment from provident fund is possible for

treatment/marriage/ purchasing property.

- Festival advance facility is available.
- Basic amenities like vehicle parking stand, Canteen facility, drinking water (purified) facility are available.
- CCTV camera is installed in the college campus to ensure safety and security.
- Uniforms to peons and security guards and aprons to technicians are provided

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/Content/330_431_6.3.1%20welfare%20measure.pdf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Report on Performance based Appraisal System in College:

- The Institution is having comprehensive Appraisal System**

through which API forms, confidential reports feedback forms students are collected and analyzed.

- The effectiveness and efficiency in performance of appraisal system has been brought out in the quality output of academic programs of the college.

Staff Self-Appraisal:

- Staff self-appraisal is carried out through a well-structured staff self-appraisal form, which is to be filled and submitted by each faculty at end of every academic year. Student's feedback on teacher's academic performance and quality in teaching learning process appraise and identify the performance appraisal system of the staff.
- AQAR reports of IQAC, participation in orientation and training programs academic progress like Ph.D, Net SET qualifications carrying out the major and minor research participations in National and International seminar and conferences are some measures and features for performance appraisal of faculty members.
- The institution has various committees. All the faculty members are assigned a significant role in these committees vested with serious responsibilities. A staff is also evaluated on these aspects such as execution of responsibilities and their leadership effectiveness in heading these committees.
- Our institution also provides an opportunity for the faculty to discuss with the principal regarding their performance. During these interactions, the staff gets to know the principal's expectations of them.
- The faculty also gets an opportunity to discuss with the principal their difficult areas and necessary supports required from the principal to overcome their difficulties. During one to one discussion, the results produced by each faculty are also discussed and recognized.

The principal evaluates these self-appraisal forms and then sent to higher authorities for final marking.

Appraisal of the Non-Teaching Staff:

The principal, observe the performance of the non-teaching staff. They discuss their opinions and views with one another and try to appraise their performance. Appreciation is given to

those whose performance is good and counseling is offered to those lag behind.

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/Content/331_431_6.3.5%20appaisal.pdf.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal as well as external financial audits on a regular basis. Internal financial audits are done on yearly basis by the internal committee comprising of experienced professors and office staff and the principal. The external financial audits are done as per the schedule of the Audits General and the Department of Higher Education, Chhattisgarh government. The external auditor verifies income and expenditure of every aspect receipt and payment voucher of the transaction are duly checked by the external auditor after scrutinizing and preparing the income and expenditure statements. The latest external audit was done on 06.10.2021 and It was conducted by the audit team of the Department of Higher education, Chhattisgarh. The Accountant of the office daily checks the Receipt and Payments and also records the receipts&payments in the Account Ledger. Year on year funds generated have been properly utilized and the same has been duly certified by the competent authorities, wherein no major audit objections were raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

1156800

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of college funding during the past five years were student's tuition fees, RUSA grants in ad, Government scholarship and UGC grants in aid. The Janbhagidari Samiti is the other sources of the college funding. The JB consists of many members such as local representatives (MLA and others) and representative of parents, principal and the senior teachers of the college. The college collects these funds at the time of admission separately these Janbhagidari Samiti funds have been used for the infrastructure and academic growth of the college and it is also used for the Annual function and other extra curriculum activities. The college has received Approximate 30 lakhs rupee from the JB fund. Apart from this, The institution has got two crore rupees from the RUSA (vide letter 16.03.16/04/RUSA/2016) for Infrastructural development and fifty-five lakh rupees have been reimbursed for renovation and reconstruction work. All the Government, RUSA and Janbhagidari financials funds were utilized judiciously, expeditiously and all transparently while fully keeping in mind the best interest of all the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

Well-established IQAC of the college has been established on 13.11.2013. IQAC works for the assurance of the quality of academic and non-academic activity. And since its establishment, it has been contributing towards improvement in the quality quotient of all the college activities. The college aims to impart quality education and apart from academic education to develop them for personality and also fulfil its mission through continuous improvement in the quality teaching-learning process Under the guidance of the Principal. There are many works that have been done by the IQAC as mentioned below:-

1. The IQAC has held meetings from time to time with the members as the time given by external members. The academic calendar of the college for the academic session 2020-21 was prepared by the academic committee.
2. Induction programs for newly admitted students in 2020-21 was organized along with complete participation of teaching and Non-teaching staff.
3. IQAC motivated faculty members to publish research papers in peer-reviewed journals and apply for major and minor research projects.
4. Feedback taken and analyzed from all stakeholders like students and parents.
5. The college premises were subjected to periodic sanitation drives and cleanliness drives every Saturday throughout the year.
6. plantation campaign, Quiz competition and young voter awareness program have also been done by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

: After 1st & 2nd CYCLE of NAAC Accreditation, lot of efforts have been carried out covering all spheres of the institute viz. Academic, Infrastructure, Student Support Services, and Governance. four meetings that have been conducted regularly every year with prior notification and specific agenda. Teaching-learning process is reviewed by institute regularly. Academic Audit Committee ,Teaching facilities & methods evaluation committee jointly take this responsibility. The academic audit committee monitors the execution of timetable,

regular teaching in a classroom, and teaching diaries to conduct a proper teaching system in college. The function of the Teaching facilities & methods evaluation committee is to evaluate teaching facilities in the premise and methods of teaching used by the faculty members. At the very beginning of the session, the meeting is organized by committee members, they discuss issues related to the teaching-learning process and suggest innovative approaches for the improvement of the teaching and teaching methods. Some of the important suggestions of the committee are implemented by the college administration. Installation of the Smart class system in classrooms. Arrangement of lecture in the classroom instead of table and chair Emphasis on projector-based teaching. The college has developed 15 smart classrooms. There are five highly state of the art interactive smart classes and remaining are DLP only.

File Description	Documents
Paste link for additional information	https://www.gcarjunda.com/Content/313_429_192_172_ICT.pdf.pdf.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcarjunda.com/Content/319_429_student%20feedback%20from.pdf.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is situated in a rural area that focuses to promote the students in becoming self reliant, confident, respectful, socially responsible and sensitive to gender issues. The objective of our college is to promote education with excellence to the rural youth. College makes effort to empower the rural youth with higher education with ethical and moral values. The percentage of female students is gradually increasing every year. The promotion of gender quality during the last five years are as follows: - 1.Fees concession to female students. 2.30% reservation to female students during admission. 3.Different Committee like women Harassment, Redressed committee, Students Grievance cell, Anti Ragging & Disciplinary committee is established in the institution. 4.Girls common room equipped with dressing mirror, Bed with mattress, sofa with center table, sitting arrangement with adequate ventilation, lighting, Cooling and attached toilets facilities are present in the college. 5.Separate toilet facilities for girl students 6.The College campus is guarded with CCTV cameras to guard against any kind of mishap for girl's students. 7.Complaint Box is situated in the institution. 8.The students help box is also situated to solve the problems for gender equity during the last five years.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcarjunda.com/Content/336_449_7.1.1.pdf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is cautious for the management of degradable and non-degradable waste as possible: The college has divided its waste management as follows: - Solid waste management Liquid waste management Biomedical waste management E-waste management Solid Waste Management: - Solid waste mainly includes waste paper, pen, files/folders food waste. The waste is collected in a dustbin in every department, principal rooms & office. The safai workers collect, segregate and compile the waste in respective dustbin from all the departments, this waste is burnt in a marked land in the college campus. Unburnt solid waste is dumped under the ground on the campus. Liquid Waste Management: - Liquid waste generated by the college and also the waste from the Chemistry lab is drained into concealed sewage system which is further dumped into underground concrete septic tanks. Biomedical Waste Management: -Being a college with a higher percentage of girl's students Biomedical waste generated on daily basis is sanitary pads that are dumped in

dustbins placed in the toilets and burnt and dumped in the college itself. E-Waste Management: -Proper attention is taken for the e-waste management as per Govt. rule e-waste generated like cartridges of the printer are refilled and reused on the campus. UPS batteries are repaired and reused. Water Recycling System: - There's a check dam on the college campus, Rainwater is collected in this dam to recharge the groundwater in this area. Hazardous Chemical and Radioactive Waste Management: - There is no hazardous chemical and radioactive waste in the college and the college neither has the license nor handles any sort of hazardous chemical.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The main aim of the college is to upgrade moral and social values to rural youth and transform the rural society. Different programmes on social and moral values, National integrity, gender equity, social justice, democratic freedom are organized for the students to promote tolerance, harmony towards cultural, regional, linguistic, communal socio-economic diversities. The college organizes cultural activities, motivational lecture/talks awareness programmes, skit, street plays drama, Rallies, oath taking ceremonies etc. to make aware the students and staff a better human being in society. College also makes aware the nearby villagers in different issues like social values, human values, national integration, cultural and regional unity through NSS Volunteers. College invites the motivational speakers, social workers to deliver lectures to make the villagers and students aware in universal values like love, peace, truth, non-violence during the camp.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college ensures that all the constitutional obligations like values, right, duties and responsibilities of citizens are compiled by the students and the staff. The college ensures an atmosphere where there is equality, fraternity and social justice for all its students and workers coming from different background. Respect for all religion/faith/Caste and Creed is promoted. The college follows the constitution of India and never allow the students and staff to violate the fundamental rights, namely the rights to equality, rights to freedom, right against exploitation, right to freedom of religion, cultural & educational rights and right to constitutional remedies, the college follows the constitutional fundamental duties and responsibilities and motivates the students and staff to respect the constitutional ideals, National Flag, National Anthem etc. Every National festival like Independence day, Republic day, and other important dates like Yoga day, National unity day, National Election day etc. are celebrated in the institution to make the students and staff aware. The institution also teaches the students and employees to develop human values like spirit & brotherhood respect to women safeguard public property. non-violence not to assault any body physically or mentally etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrate National and International commemorative days, events & festivals every year. The students and staff of the college took part in various activities and celebrate the events with enthusiasm and learn about the importance of the events. The Celebration of the National and International days develop the feeling of brotherhood, unity, respect to freedom fighters. The feeling of National integrity, respect of democracy, secularism etc. is inculcated to make the students and the staff become a good citizen of India. Every year the college Celebrates the National festivals Independence day on 15th August Republic Day 26th January Mahatma Gandhi Jayanti on 2nd October, Besides World AIDS day on 1st December, International Yoga day on 21st June, National Unity Day on 31st October & National Election day on 25th January are celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice -01 Title of the practice "Honesty is the best policy" Objectives of the practice: To develop the honesty (moral quality) in the students. To develop good attributes in students like kindness, discipline, truthfulness, moral integrity. To make students conscious regarding character building. To make them mentally strong so as to meet the challenges in life bravely. To make students aware among to become honest civilians and give them strength to face the world in difficult times. The main aim is to develop truthfulness in students and staff and to make available the stationery item in college premises. The context: "Honesty is the best policy" is a proverb of Edwin Sandys Honest people are sincere and loyal throughout life. it Teaches us that we have to be honest and true in life even in bad situations. Benjamin Franklin quotes that it is the backbone of the successful relationship. It is valuable and of prime importance in life. Honesty is a facet of moral character that connects positive and virtuous attributes such as integrity, truthfulness along with an absence of lying chastity and theft. Mostly it is seen that honesty is ignored in big and small things many times. To develop the quality among students and staff and accessibility of the necessary stationary in the campus to fulfil the needs of the students, this best practice is implemented by the institution. The institution is aware of the students and teaches them to be honest in small things also and motivate them to face any situation in life through courage and self-confidence. It makes the students, guilt-free, fearless and courageous and will never shy away from accepting mistakes and teaches that honest students always live a happy and peaceful life. Students are taught that honesty reflects on the ethical behaviour of a person and it is learnt from situations and surroundings with patience and continued efforts. The two most important places for a child to learn. the behaviour are family and school or institution. This best practice helps the students to be honest as corruption is the biggest challenge of current times and being honest will help them to be a good citizen in the society.

The practice: The best practice "honesty is the best policy "is conducted on 24.01.2020 in which professors made students aware of the importance of honesty in life and how it will help them in life for becoming good citizens and good members of society. All the students are gathered and three of the professors motivated them through speech that why honesty is most important in life and what are the advantages of being honest

and disadvantages of being dishonest. After the awareness session on the Independence day on 26.01.2020 a stationary shop was established by the department of home science which was inaugurated by our principal. The shop was placed in front of the home science department but it was opened for all the students and staff of the college. The stationary items like pen, pencils, notebooks, files, eraser, sharpener, fevistic, fevicol scale etc. were placed with rates marked in the kept containers. A list was also hanged with rates of the items in the shop. A piggy bank was placed in the shop and students were encouraged to put the rates of the stationary items they have taken from the shop in the placed piggy bank with honesty thus, the institution encourages them to learn honesty in small things also which would be beneficial in their life ahead.

Evidence of success: - At the end of the session 2019-2020, the piggy bank was opened on 11/03/2020 in front of the formed committee and the amount was counted, a total of rupees 1319=00 of stationary was sold but rupees 1203=00 is obtained from the piggy bank and difference of money was rupees 116=00. Hence it is noted that most of the students have put the amount of purchased stationary in the piggy bank but still, some students are dishonest and more awareness sessions are needed to make them conscious to become honest. It is decided that in coming year also this practice will be continued to make the students aware. Problems Uncounted and Recourses Required: -

Availability of funds is the main problem for establishment of the stationary shop and problems are also faced in the management of stationery items. Funds are required for purchasing stationery items and staff is needed to put rates in the stationary items. Note: - The rates of the purchased stationery items are put in the piggy bank by the students and staff without any eye on them.

Best Practice 02: - Title of the practice: "Plantation & self dependence for better world" objectives of the practice:

To teach the different types of Propagation techniques by which students learn about the specific types of techniques to produce plants. To motivate students for self-employment as these techniques help grow fast and attractive, students can sell them and can be self-employed. To bring awareness about the environment and benefits of the plantation as these techniques produce plants rapidly which help to purify the atmosphere. To bring awareness about different traditional Embroidery of different states. The Context: - Vegetative propagation is a sexual method of plant reproduction that

occurs in its roots, leave and stem. Plants grow through fragmentation and regeneration of the Specific vegetative parts of plants. This is a type of asexual reproduction that produce progeny without fertilization of male and female gametes. The main aim of this practice is to taught to the students these different types of propagation techniques so that they can learn about the plantation methods and can be self-employed. The different types of vegetative propagation like grafting, budding, cutting, bulb formation are most commonly used in the plants like china rose, Begonia, Bryopliyllum and rose. The vegetative propagation is done through leaves and stem. These techniques are quicker and have good results it is used in those plant that do not have viable seed. The flowers are of superior quality and fruits of desirable character can be maintained so that students learn all these methods and use them for self-dependence. The students of every department participated in this workshop which give the interdisciplinary approach to the department. In the year 2019-20 students got traning of traditional embroiedary of different states. students are motivated to do embroiedery in sarees, suits, duppatas, & hanker chievf etc. and thus they, can be self employed. The Practice: - In higher education, students do learn about vegetative propagation theoretically. But practically they are not taught about these techniques. In this respect the best practice "Plantation for better world" is conducted by the department of Botany A five days' workshop is conducted from 18/11/2019 to 22/11/2019 in which students learn these vegetative propagations like Budding, Grafting and making Bonsai. In this programme Superident and gardeners of nearby nursery and making process of propagation techniques. Grafting and budding are horticultural techniques in which two or more plants part join together to grow as a single plant. The union of two related plants referred to as stock and scion the stock or a rootstock in natural, healthy, disease-free and one with well-developed rooting system and scion is a high-quality, superior variety with desirable characters student's rea taught to select the good quality stock & scion they learnt about the different types of grafting like side grafting and top grafting. Budding is a type of reproduction in which a new organism or plant develops from an outgrowth or bud due to cell division at one particular site. These buds develop into tiny individuals and when fully mature it is detaching these buds means scion from the parent plant and fix in the stock plant. They learnt T budding and inverted T-budding. Students also learn to make bonsai. Bonsai is a living dwarf tree or trees or the art of training and growing them in containers Professors

and superintendent taught about the history of Bonsai that these techniques are originated in china over 1000 years ago. It is basically the Japanese version of the original traditional China art Penjing Bonsai is created from perennial woody-stemmed trees and shrubs species that produce true branches and can be cultivated to remain small through pot unfinement with crown and root pruning. Students are taught to make Bonsai in the workshop as Bonsai help in curing sore throats, coughs fatigue and tiredness, it also helps in purifying the surrounding air giving oxygen and taking carbon dioxide it can be a very special gift that one can find, decorate in homes, a streets reliever can earn money by selling it and it can be a better option for self-employment. A fifteen days workshop was conducted by Homescience department from 03-02-20 to 20-02-20. Embroidery of different states like phulkari of Punjab, chickenkari of Lucknow, Kashmiri of kashmir, kasuti of Karnataka , kantha of Bengal. etc. are taught to the students. In 2020-21 student make this beautiful motifs in different garments and sell them and are self employed.

Evidence of Success: - A total of 38 students participated in this workshop, students come from every stream and learn the process of grafting, budding and Bonsai making. 11 students are successfully making Bonsai and are self-employed. 36 students are enrolled in the training programme in which 10 student are successfully making traditional embroidery they make profit for about 7520 rupees in the year 2020-21. Problems Encountered and Resources required: - Availability of funds is the major problem funds are required for purchasing bud sticks, plants, pots, gardening tools, clothes, thread etc. and for remuneration to the gardener. and tex tiles designer Note:- Students are motivated to make and care Bonsai at their home with proper procedure and observation.

File Description	Documents
Best practices in the Institutional website	https://www.gcarjunda.com/Content/335_449_Best%20practice%202020-21.pdf.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is a "Ragging free campus for five years. Ragging is a problem in many colleges of higher education. Our institution has no cases of ragging or harassment. Ragging is a practice in colleges, hostels and other educational institutes where the senior or an influential person tends to demoralize and defame the juniors through the means of verbal or physical abuse and harassment. Ragging is prominent in the countries of India, Pakistan, Sri Lanka and Bangladesh. It often takes a malignant form wherein the newcomers may be subjected to psychosocial or physical torture. In 2009 the university in order to curb ragging and made a toll-free "Anti-Ragging helpline" available to the students. Despite such action still ragging is found in some of the colleges. For example, 150 first year's students at serif medical university in Etawah, Uttar Pradesh were forced to shave their heads and paraded in front of seminars in an alleged case of ragging. AIIMS Bhopal has suspended students in the case. Mostly Ragging is considered as a form of entertainment, the seniors who have stayed for a slightly longer time in the system of the college have an ordinary sense of superiority. This feeling makes them feel that they possess the power to suppress someone who is junior and inferior to them for them the evils of mockery and tease remain a form of entertainment. They feel joy and enthusiasm in troubling their juniors and see them in pain. Ragging is also due to the psychosocial disorder in some of these students as they practice for their satisfaction without understanding the repercussion that the juniors will face. Ragging has a serious impact on the students far from being harmless induction and fun, it can lead to stress, anxiety, depression and other health issues, stress leads to fatigue, anger, difficulty in thinking, self-doubt, anxiety, suicide, deep sense of worry, excessive sweating, giddiness and nausea. Because of these problems students cannot concentrate in their studies which leads to failure in the academic aspect. Sometimes the ragging culture is strong in some colleges because of the authorities not getting involved in the issue properly and not understanding the gravity of the situation. The student's council also remains passive to such an issue and there are no stringent actions taken right at the beginning. It also exists due to the influence of the students who come from a lucrative background and possess political and bureaucratic contacts. The students utilize their muscle power. Where the above causes are found in many colleges, but our campus is free of ragging and harassment. The Anti-Ragging committee schedules the meeting two times per year in which all the members are invited and

instructed to monitor time to time to see whether there is any ragging cases found in the campus. Students are taught in a free and liberal atmosphere. No fear and tension in the mind of a student are present and they can attend their classes freely without any pressure of the seniors. The students of our institution are told in the induction program held at the very beginning of the session. The institution teaches them about personality development and students are well-mannered, quite disciplined & friendly. Thus the campus completely eliminates the ragging pattern from its roots to prevent its expansion and growth. Hence this distinctive imparts uniqueness to the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College envisages following actions in the next academic year:

1. College will Organize the Workshop in the existence department.
2. To promote faculty to attend the FDP program via SWAYAM portal.
3. To conduct workshop on Entrepreneurship for the benefit of the students.
4. To organize various co -curricular activity in various department.
5. To conduct VAC courses.
6. To propose new Programme - PGDCA and seat increase in BA, BSc. B. Com in Session 2021-22.
7. To organize invited lectures in various department.